



Internal/External Job Posting

Position:	Addictions Supportive Housing (ASH) Case Manager	Job Status:	Permanent Full Time
Required Shifts:	Days, evenings, and weekends	Reports to:	Program Manager
Hours of Work:	1.0 FTE (35 hours weekly)	Hourly Rate:	Union Band 6 (\$30.31 - \$34.88)
Location:	Kingston	Union/Non-union:	Union
Date Posted:	October 20, 2023	Closing Date:	October 30, 2023, at 4:30PM

Position Summary:

The Addiction Supportive Housing (ASH) Case Manager, reporting to Addictions Program Manager, works as a member of a multi-disciplinary team and is responsible for providing comprehensive outreach case management services to individuals within the Addiction Supportive Housing Program. This position works in close partnership with community service agencies to provide assessment, intervention, supportive counselling, service coordination and follow-up to adults, 16-years of age and older within the ASH Program. The Addiction Supportive Housing Case Manager is responsible for providing services to a minimum caseload of 8, unless otherwise directed, on an ongoing basis until discharged from the ASH Program. All services are provided in accordance with the mission and established protocols of the Agency.

Minimum Qualifications & Experience:

- College diploma in a relevant area of study
- Two years relevant experience providing services to individuals who live with a serious mental illness, in a community setting, preferred
- Training/education specific to hoarding an asset
- Certification in First Aid and CPR
- Applied Suicide Intervention Skills Training an asset
- Experience working within a case management model, preferred
- Equivalent combination of relevant education and experience may be considered
- Knowledge of and ability to apply discipline specific principles and practices to individuals who live with a serious mental illness, within a client-centred approach
- Knowledge of mental health symptoms, issues, psychotropic medications and associated side effects
- Knowledge of issues related to addictions
- Knowledge of and ability to incorporate best practices in community support for individuals living with substance use issues
- Demonstrated assessment and crisis intervention skills with knowledge of crisis stabilization
- Demonstrated advanced clinical reasoning and decision-making skills
- Ability to effectively utilize community resources and supports to meet the needs of individuals
- Ability to work under pressure within a changing environment
- Working knowledge of the Health Care Consent Act, Mental Health Act, Personal Health Information Protection Act, and other relevant legislation
- Excellent communication and interpersonal skills in order to effectively engage community services and individuals, increasing awareness of services
- Well-developed problem-solving, prioritization and conflict resolution skills
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment
- Basic proficiency in computer skills; MS Office preferred
- Ability to work flexible hours and including weekends
- Must possess a valid Ontario Driver’s License and have regular access to a reliable vehicle and provide proof of adequate vehicle insurance
- Required to provide a satisfactory criminal reference check (CRC) and Vulnerable Sector prior to hire

Please note: Duties and responsibilities are subject to change in the future.

Applications: Please submit a resume and cover letter quoting competition number 2023-067 to careers@cmhahpe.ca prior to the closing date of October 30, 2023, at 4:30PM.

We are committed to inclusive, barrier-free recruitment processes and work environments. If contacted, please advise us in a timely fashion of any accommodation assistance you require to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.