



Internal/External Job Posting

Position:	Highland Shores Transitional Case Manager	Job Status:	Temporary Full Time
Required Shifts:	Days, evenings, and weekends	Reports to:	Program Manager
Hours of Work:	1.0 FTE (35 hours weekly)	Hourly Rate:	Union Band 7 (\$31.48 - \$36.22)
Location:	Belleville	Union/Non-union:	Union
Date Posted:	November 2, 2023	Closing Date:	November 10, 2023, at 4:30PM

Please Note: this is a Temporary Full-Time position with an expected contract end date of March 29, 2024.

Position Summary:

The HSTCM, reporting to the Program Manager, will be an CMHA HPE position embedded in the Highland Shores Children’s Aid (HSCA) service location as an addiction and mental health resource and is responsible for providing short-term (up to 8 weeks, depending on the availability of required services) case management services to individuals 16 and older who are experiencing mental health and/or substance use concerns. This position works in close partnership with Highland Shores Children’s Aid, but will independently provide assessment, client informed care plans, intervention, supportive counselling, service coordination and brief follow-up to individuals referred by the HSCA team. The HSTCM will exclusively receive referrals from the HSCA team and act as conduit to the Addiction and Mental Health system. The HSTCM is responsible for providing timely services. All services are provided in accordance with the mission and established protocols of the Agency.

This position involves in-office (Highland Shores Children’s Aid service locations), community, hospital, and outreach, at times may involve community presentations. The incumbent may also be required to travel between AMHS-HPE sites as necessary.

Minimum Qualifications & Experience:

- College diploma in a relevant area of health study (Concurrent Disorders preferred)
- CAMH Concurrent Disorders Certificate an asset
- Three to five years relevant experience providing direct services to individuals who live with a serious mental illness and/or substance use concerns, in a community setting, preferred
- Certification in First Aid and CPR
- Applied Suicide Intervention Skills Training an asset
- Experience working within a direct service case management model, preferred
- Equivalent combination of relevant education and experience may be considered
- Knowledge of and ability to apply discipline specific principles and practices to individuals who live with a serious mental illness, within a client-centred approach
- Demonstrated in-depth knowledge of mental health symptoms, issues, psychotropic medications and associated side effects
- Knowledge of issues related to addictions
- Knowledge of and ability to incorporate best practices in community support for individuals living with a serious mental illness
- Demonstrated assessment and crisis intervention skills with broad knowledge of emergency mental health and crisis stabilization
- Demonstrated advanced clinical reasoning and decision-making skills
- Ability to effectively utilize community resources and supports to meet the needs of individuals
- Ability to work under pressure within a changing environment
- Working knowledge of the Health Care Consent Act, Mental Health Act, Personal Health Information Protection Act, and other relevant legislation
- Working knowledge of Child Protection sector and applicable legislation an asset
- Excellent communication and interpersonal skills in order to effectively engage community services and individuals, increasing awareness of services
- Well-developed problem-solving, prioritization and conflict resolution skills
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment
- Basic proficiency in computer skills; MS Office preferred
- Ability to work flexible hours, including weekends if required
- Must possess a valid Ontario Driver’s License and have regular access to a reliable vehicle and provide proof of adequate vehicle insurance
- Required to provide a satisfactory criminal reference check (CRC) and Vulnerable Sector prior to hire

Please note: as part of an active pilot project, duties and responsibilities are subject to change in the future..

Applications: Please submit a resume and cover letter quoting competition number 2023-073 to careers@cmhahpe.ca prior to the closing date of November 10, 2023, at 4:30PM.

We are committed to inclusive, barrier-free recruitment processes and work environments. If contacted, please advise us in a timely fashion of any accommodation assistance you require to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.