

**Internal / External Job Posting #2025-005**

<b>Position:</b>	Addictions Counsellor (MCWS)	<b>Job Status:</b>	Temporary Full Time
<b>Required Shifts:</b>	Days, evenings, and weekends	<b>Reports to:</b>	Program Manager
<b>Hours of Work:</b>	1.0 FTE (35 hours weekly)	<b>Hourly Rate:</b>	Union Grade 6 (\$30.31 to \$34.88)
<b>Location:</b>	Belleville	<b>Union/Non-union:</b>	Union
<b>Date Posted:</b>	February 6, 2025	<b>Closing Date:</b>	February 14, 2025, at 4:30PM

*Please note that this is a temporary position with an anticipated contract end-date of November 24, 2025.*

**About Us:**

The Canadian Mental Health Association Hastings Prince Edward (CMHA HPE) provides a wide range of services and programs to support individuals aged 16 and older in achieving their mental health and addiction recovery goals. Committed to promoting mental wellness and resilience, CMHA HPE offers crisis intervention, addiction services, and mental health support, ensuring everyone in the community has access to the resources they need to feel well. By fostering inclusive and supportive environments, CMHA HPE empowers individuals to lead fulfilling and healthy lives. For more information, visit [CMHA HPE](#).

**Position Summary:**

The Addictions Counsellor – Mobile Community Withdrawal Services (MCWS) Program, reporting to the Program Manager, works as a member of a multi-disciplinary team providing community-based mobile withdrawal and treatment services to a defined population.

Responsibilities include the supervision and monitoring of individual clients' withdrawal from specified substances as defined through comprehensive assessment and consultation with primary care and other individuals who are significant in establishing and supporting an appropriate plan of care. Duties include screening and assessment to ensure the most appropriate interventions are offered to the client including community or residential withdrawal and treatment services, assessment of the client's environment for safe delivery of care, negotiating treatment goals and a treatment plan, providing ongoing support through the withdrawal process including case management, personal/supportive counselling, liaising with Primary Care and residential withdrawal services, and facilitating internal/external referrals.

As a member of the CMHA HPE Addictions Services team, the Addictions Counsellor works collaboratively to provide seamless transitions in care for clients and provides coverage for programs within Addictions as needed.

CMHA HPE works cooperatively and collaboratively with key partners to address the needs of clients, to positively impact the community, and to provide efficient, high quality services. All services are provided in accordance with the mission and established protocols of the CMHA HPE and are subject to change.

**Minimum Qualifications & Experience:**

- College diploma or university degree in a relevant area of health study, along with formal post-graduate training in addictions counseling
- Certified to administer the GAIN Q3 MI an asset
- Current designation as an International Certified Alcohol and Drug Counselor Designation an asset
- Two years of relevant experience providing addiction supportive counselling with substance misusing individuals
- A demonstrated ability to work with individuals in crisis including behavioral crisis
- Certification in First Aid and CPR
- Applied Suicide Intervention Skills Training and Crisis Prevention and Intervention training an asset
- Knowledge in assessment, counselling, and referrals in the field of addictions
- Experience in group and individual settings
- Knowledge of opioids and opioid replacement treatment
- Knowledge of and ability to apply addictions evidence-based practices and procedures as they relate to individuals who live with a concurrent disorder/co-morbidity within a client-centered approach
- Demonstrated advanced clinical reasoning and decision-making skills
- Ability to effectively utilize community resources and supports to meet the needs of clients
- Ability to work under pressure within a changing environment
- Knowledge of the Mental Health Act, Personal Health Information Protection Act and other relevant legislation
- Excellent communication and interpersonal skills in order to effectively engage community services and individuals and promote awareness of services
- Well-developed problem-solving, prioritization and conflict resolution skills
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment and a remote work environment (e.g., home office)
- Basic proficiency in computer skills; MS Office preferred
- Ability to work flexible hours, including evenings and weekends
- Required to provide a satisfactory criminal reference check (CRC) prior to hire
- Must possess a valid Ontario Driver's License, have regular access to a reliable vehicle and provide proof of adequate vehicle insurance, as necessary for the position

**BENEFITS AND PERKS:**

At the CMHA HPE, we prioritize the well-being and professional growth of our employees. For part-time and temporary employees, we offer a percentage of pay in lieu of the health, dental, and vision insurance benefits enjoyed by our permanent full-time employees. We also offer a generous paid time off policy, and an employer-matched pension plan through HOOPP. Our team members enjoy flexible work arrangements to support a healthy work-life balance, ongoing

professional development opportunities, and access to wellness programs and resources. Additionally, we provide a supportive and inclusive work environment that values diversity and fosters a culture of collaboration and respect. Join us and be part of a community dedicated to making a meaningful impact on mental health and well-being.

**HOW TO APPLY:**

Please submit a resume and cover letter quoting competition number 2025-005 to [careers@cmhahpe.ca](mailto:careers@cmhahpe.ca) prior to the closing date of February 14, 2025, at 4:30PM.

**ACCESSIBILITY STATEMENT:**

The Canadian Mental Health Association HPE is committed to creating an inclusive and accessible workplace for all employees. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), we strive to ensure that our recruitment and hiring processes are barrier-free and provide accommodations for candidates with disabilities. If you require an accommodation at any stage of the recruitment process, please inform us and we will work with you to meet your needs. We are dedicated to fostering an environment that respects and values the diversity of our team and the communities we serve.